

GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT

STRATEGIC HIRE REQUEST

1/9/2020

Date

Site	Position	Justification
<input type="checkbox"/> GC <input type="checkbox"/> CC <input checked="" type="checkbox"/> DS	<p>Please include:</p> <p>Position Title: Vice Chancellor, Business Services</p> <p>Unit/Classification: Chancellor's Cabinet</p> <p>Position # MG-00040</p> <p>FTE: 1.0</p> <p>Department: Business Services- District Services</p>	<ol style="list-style-type: none"> 1. What will the position do? <ul style="list-style-type: none"> ○ Serve as the District Chief Business Officer ○ Provide leadership, plan, organize, direct, administer, review and evaluate the Business Services division ○ Lead the development of the annual district budget ○ Serve as a fiscal resource for all three District labor negotiation teams ○ Responsible for internal controls systems for the District ○ Coordinate and oversee the external audits for all District funds ○ Oversee Prop V construction management and funding ○ Provide fiscal and business updates to the Citizens' Bond Oversight Committee (CBOC) ○ Responsible for all maintenance and construction contracts ○ Prepare financial and administrative reports as required by the Governing Board, state and local offices 2. Current status of position? <ul style="list-style-type: none"> ○ This position is a replacement due to retirement 3. Strategic Staffing Rationale Please address at least one of the following items when answering the questions below: <ol style="list-style-type: none"> a. Critical threshold of educational or support services b. Essential supervision of District Business Services division 4. Budget Impact – Identify the Following: <ol style="list-style-type: none"> a. The position is included in the current UGF budget b. Smartkey and Object code: 1116001-1230 c. Fiscal Impact: <ol style="list-style-type: none"> i. Salary amount: \$199,728 plus benefits d. RAF impact (check one): <ul style="list-style-type: none"> <input type="checkbox"/> Include in RAF calculation <input checked="" type="checkbox"/> No impact – replacement (vacant one year or less) <input type="checkbox"/> No impact – funded by _____ Restricted Funds <input type="checkbox"/> No impact – funded by _____ <input type="checkbox"/> No impact – restructure within existing funds <input type="checkbox"/> No impact – reallocation of faculty FTE resulting in new position number