

Charge and Composition

Charge

- Review ongoing semester activities; ensure coordination of date-specific events; provide timely resolution of identified issues; ensure appropriate communication with all areas of the district and college.
- Set implementation dates for registration and related activities; e.g. MIS reporting, etc.
- Provide recommendations to the Technology Advisory Committee (TAC) and Student and Institutional Success Council (SISC) about processes and priorities related to the operation of administrative information systems; i.e. student records, financial aid, etc.
- Based on direction from TAC and SISC, work with appropriate departments and staff to implement new system enhancements, modules, functionality, policies and procedures related to Colleague.
- Provide communication to appropriate departments, staff and students regarding changes to administrative information systems.

Have group review and make sure content is relevant – add to next DIT agenda