



**District Strategic Planning & Budget Council**

**August 7, 2017 – 2:30 – 4:00 p.m.  
Grossmont College Griffin Gate**


**Meeting Notes**

<b>Chair:</b>	<b>Doug Jenson for Sue Rearic</b>	<input checked="" type="checkbox"/>	Members Present		
			Administration:	Nabil Abu-Ghazaleh	<input checked="" type="checkbox"/>
Administrators Assoc.:	Michael Copenhaver	<input type="checkbox"/>		Sahar Abushaban	<input checked="" type="checkbox"/>
				Julianna Barnes	<input checked="" type="checkbox"/>
AFT:	Jim Mahler	<input checked="" type="checkbox"/>		Alyssa Brown	<input checked="" type="checkbox"/>
				Tim Corcoran	<input checked="" type="checkbox"/>
CSEA:	Rocky Rose	<input type="checkbox"/>		Aiden Ely	<input checked="" type="checkbox"/>
				Jennifer Fujimoto	
Conf. Administrators:	Marsha Gable	<input checked="" type="checkbox"/>		Doug Jenson	<input checked="" type="checkbox"/>
				Anne Krueger	<input checked="" type="checkbox"/>
Confidential Staff:	Cheryl Detwiler	<input checked="" type="checkbox"/>		Lorenze Legaspi	<input checked="" type="checkbox"/>
				Cindy Miles	<input checked="" type="checkbox"/>
GC Academic Senate:	Tate Hurvitz	<input checked="" type="checkbox"/>		Brian Nath	
	Jeff Lehman	<input type="checkbox"/>		Mike Reese	
				Pat Setzer	<input checked="" type="checkbox"/>
CC Academic Senate:	Kim Dudzik	<input checked="" type="checkbox"/>		Janet Snelling	
	Brianna Hays	<input checked="" type="checkbox"/>		Chris Tarman	<input checked="" type="checkbox"/>
				Katrina VanderWoude	
Students Reps:	Skyler Delacruz	<input type="checkbox"/>	Also Attending:	John Valencia	<input checked="" type="checkbox"/>
	Jesus Suarez	<input type="checkbox"/>	Recorder:	Kim Widdes	<input checked="" type="checkbox"/>
				Rosie Ibarra	<input checked="" type="checkbox"/>
Classified Senate	Monica Blando	<input checked="" type="checkbox"/>			

Item	Summary/Action	Communication Yes/No (To Whom/By Whom)
1. FTES <ul style="list-style-type: none"> <li>• <a href="#">Annual Report</a> and FTES (IAM A-2)               <ul style="list-style-type: none"> <li>• Resident</li> <li>• Non Resident</li> </ul> </li> <li>• <a href="#">AB Targets</a></li> <li>• Multi Year History <a href="#">link to Site</a></li> </ul>	<b>Annual Report:</b> The Annual Report was filed on July 13. Doug went over the document for the FTES, including totals at the bottom of the first page. He explained the total of 1.7% growth for the year. There was a question regarding the Funded FTES and the Factored FTES, and it was explained and clarified for the Council.	

	<p><b>AB Targets:</b> Doug discussed the Actual 16/17 column which matches the Annual Report, however these are put into a different format. There was a question regarding the total resident FTES (before and after factoring), which yield 18,960 and 19,085 respectively. Chris answered the question in part by discussing the F-Factor, which analyzes faculty contact hours. This was clarified for the Council.</p> <p><b>Multi Year:</b> Doug went over each website page and assisted everyone on how to get to the Multi Year documents.</p>	
<p>2. Unrestricted Income for 17-18</p> <ul style="list-style-type: none"> <li>• <a href="#">17-18 Advance Principal Apportionment</a></li> </ul>	<p>Doug explained each section of the 17-18 Advance Principal Apportionment:</p> <ul style="list-style-type: none"> <li>• Not planning on budgeting growth in the next year.</li> <li>• This sheet is a starting point for the adoption budget.</li> <li>• The base funding is per credit as the District starts calculating numbers for the formula. Sahar pointed out the rate increase and the reason why it went up, which was mainly due to the base increase. She also pointed out that the basic allocation increased due to the base increase as well.</li> </ul>	
<p>3. Benefit Estimates 17-18:</p> <ul style="list-style-type: none"> <li>• Employee, Retiree Benefits and Adjunct Health</li> <li>• <a href="#">Employee Benefits Rates (IAM I)</a></li> </ul>	<ul style="list-style-type: none"> <li>• 16/17 AB - \$15.6 M</li> <li>• 17/18 TB - \$17.7 M</li> <li>• 17/18 AB - \$18.7 M</li> </ul> <p>The Employee Benefits Rates document is used to calculate benefits. Doug went over this preliminary/draft document.</p> <p>Doug will keep the Council updated as they get final numbers for the adoption budget.</p>	
<p>4. Closing of Fiscal Year 16/17- Update</p>	<p>The District has been revisiting year-end policies and procedures and how things will be handled in Workday. The District is moving forward to finish year-end numbers in the next couple weeks and to build the adoption budget for 17-18. Some processes have sped up, especially in payroll.</p> <p>The goal is to continue to the trend of having no audit adjustments.</p>	

<p>5. Strategic Hires</p> <ul style="list-style-type: none"> <li>• <a href="#">Grossmont College</a>: <ul style="list-style-type: none"> <li>○ Administrative Assistant 1</li> <li>○ Specialty Lab Tech III</li> </ul> </li> <li>• <a href="#">Cuyamaca College</a>: <ul style="list-style-type: none"> <li>○ Business Services Assistant</li> <li>○ Categorical Reorganization <ul style="list-style-type: none"> <li>▪ Counselors (2)</li> <li>▪ Program Specialist</li> <li>▪ Student Services Specialist</li> <li>▪ Clerical Assistant</li> </ul> </li> <li>○ Associate Dean, Athletics</li> <li>○ Admin Assistant III (2)</li> </ul> </li> <li>• District Services:</li> </ul>	<p>The Grossmont College Strategic Hire, Admin Assistant 1, and the Cuyamaca College Strategic Hire, Assoc. Dean, Athletics, were emailed to DSP&amp;BC, July 26, 2017.</p> <p>The strategic hires for Grossmont and Cuyamaca Colleges were reviewed. There was no opposition to the positions moving forward. However, there were two edits made to the Cuyamaca College Strategic Hires: one of the counselor positions yearly salary should have been \$70,704 and not \$7,704. The Associate Dean Athletics unit/classification position needs to be AA/MG-09.</p>	
<p>6. Items From the Floor</p>	<p>There were no items.</p>	
<p><b><u>Next Meetings:</u></b></p> <ul style="list-style-type: none"> <li>• <u>Tuesday, September 5, 2017; 2:30 p.m., DSP&amp;BC, Cuyamaca College Student Center, I-209</u></li> <li>• <u>Tuesday, September 12, 2017, 6:30 p.m., Governing Board Meeting: Adoption Budget Presentation, Cuyamaca College Student Center</u></li> </ul>		



GROSSMONT-CUYAMACA  
COMMUNITY COLLEGE DISTRICT

**GCCCD Vision, Mission and Value Statement**

***Vision:** Transforming lives through learning.*

**Mission:** Provide outstanding learning opportunities that prepare students to meet community needs and future challenges of a complex, global society.

**Value Statement:** Cultivate a student-centered culture of excellence, trust, stewardship, and service.