

**GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT  
STRATEGIC HIRE REQUEST**

5/1/2024

Date

Site	Position	Justification
<input type="checkbox"/> GC <input checked="" type="checkbox"/> CC <input type="checkbox"/> DS	Please include:  <b>Position Title:</b> Puente Counselor  <b>Position #:</b> TBD  <b>FTE:</b> 1.0     <b>Department:</b> Counseling	<p><b>1. Key responsibilities of position:</b></p> <ul style="list-style-type: none"> <li>○ Experience providing educational counseling for prospective, new and continuing students.</li> <li>○ Experience counseling students about community college options including certificate, associate's degree and/or transferring to four-year institutions. Experience in the development of educational and career plans at the community college or university level. Training and experience working with individuals and groups in providing personal and crisis counseling. Conduct group orientation sessions. Teach Personal Development classes in accordance with division needs.</li> </ul> <p><b>2. Current status of position:</b></p> <ul style="list-style-type: none"> <li>○ <input type="checkbox"/> Filling a replacement position included in the budget</li> <li>○ <input type="checkbox"/> Filling a restructured position included in the budget             <ul style="list-style-type: none"> <li>■ Has an Org Mod been approved? Yes <input type="checkbox"/> /No <input checked="" type="checkbox"/></li> <li>■ Org Mod approval date _____</li> </ul> </li> <li>○ <input checked="" type="checkbox"/> Filling a new position             <ul style="list-style-type: none"> <li>■ Has an Org Mod been approved? Yes <input checked="" type="checkbox"/> /No <input type="checkbox"/></li> <li>■ Org Mod approval date _____</li> </ul> </li> <li>○ <input type="checkbox"/> Other (please specify)</li> </ul> <p><b>3. Strategic Staffing Rationale:</b> Please address at least one of the following items:</p> <ul style="list-style-type: none"> <li>a. <input checked="" type="checkbox"/> Critical threshold of instruction and support services</li> <li>b. <input type="checkbox"/> Legal mandate</li> <li>c. <input type="checkbox"/> Accreditation requirements</li> <li>d. <input type="checkbox"/> Health and safety priorities</li> <li>e. <input type="checkbox"/> Essential supervision</li> </ul>
		<p><b>4. Budget Impact – Please specify the following:</b></p> <ul style="list-style-type: none"> <li>○ Is position included in the current budget? Yes <input checked="" type="checkbox"/> /No <input type="checkbox"/></li> <li>○ Funding Source? Unrestricted <input checked="" type="checkbox"/> /Restricted <input type="checkbox"/></li> <li>○ Smartkey and Salary Object: 1433114-1110</li> <li>○ Annual Salary at Step B: \$80,267 plus benefits</li> </ul>

# GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT STRATEGIC HIRE REQUEST

May 1, 2024

Date

Site	Position	Justification
<input type="checkbox"/> GC <input checked="" type="checkbox"/> CC <input type="checkbox"/> DS	Please include:  <b>Position Title:</b> Health Center Nurse  <b>Position #:</b> CL-00308  <b>FTE: 1.0</b>   <b>Department:</b> Health Center	<p><b>1. Key responsibilities of position:</b></p> <ul style="list-style-type: none"> <li>○ Assess, evaluate, treat, counsel and refer students with health problems. Perform health/wellness and disease prevention counseling and education. Perform health tests and make appropriate referrals based on findings. Assist with medical clinics and special events/fairs. Assist in the preparation and maintenance of various reports and records regarding the student health program. Obtain information for student accident reports.</li> </ul> <p><b>2. Current status of position:</b></p> <p style="padding-left: 20px;">Vacant</p> <ul style="list-style-type: none"> <li>○ <input checked="" type="checkbox"/> Filling a replacement position included in the budget</li> <li>○ <input type="checkbox"/> Filling a restructured position included in the budget               <ul style="list-style-type: none"> <li>■ Has an Org Mod been approved? Yes <input type="checkbox"/> /No <input type="checkbox"/></li> <li>■ Org Mod approval date _____</li> </ul> </li> <li>○ <input type="checkbox"/> Filling a new position               <ul style="list-style-type: none"> <li>■ Has an Org Mod been approved? Yes <input type="checkbox"/> /No <input type="checkbox"/></li> <li>■ Org Mod approval date _____</li> </ul> </li> <li>○ <input type="checkbox"/> Other (please specify)</li> </ul> <p><b>3. Strategic Staffing Rationale:</b> Please address at least one of the following items:</p> <ul style="list-style-type: none"> <li>a. <input checked="" type="checkbox"/> Critical threshold of instruction and support services Such essential functions are in alignment with maintaining safety needs of students enrolled at Cuyamaca College.</li> <li>b. <input checked="" type="checkbox"/> Legal mandate The Scope of Practice for Registered Nursing is mandated by the California Nursing Practice Act</li> <li>c. <input type="checkbox"/> Accreditation requirements</li> <li>d. <input checked="" type="checkbox"/> Health and safety priorities RN is responsible for direct and indirect care services.</li> <li>e. <input type="checkbox"/> Essential supervision</li> </ul>
		<p><b>4. Budget Impact – Please specify the following:</b></p> <ul style="list-style-type: none"> <li>○ Is position included in the current budget? Yes <input checked="" type="checkbox"/> /No <input type="checkbox"/></li> <li>○ Funding Source? Unrestricted <input type="checkbox"/> /Restricted <input checked="" type="checkbox"/></li> <li>○ Smartkey and Salary Object: <b>1434091-2110</b></li> <li>○ Annual Salary at Step B: <b>\$63,930</b> plus benefits</li> </ul>

# GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT

## STRATEGIC HIRE REQUEST

5/1/2024

Date

Site	Position	Justification
<input type="checkbox"/> GC <input checked="" type="checkbox"/> CC <input type="checkbox"/> DS	Please include:  <b>Position Title:</b> Earth Science: Nat & Env Scienc  <b>Position #:</b> TBD  <b>FTE:</b> 100%   <b>Department:</b> Math, Science & Engineering	<p><b>1. Key responsibilities of position:</b></p> <ul style="list-style-type: none"> <li>○ The Earth Science: Native &amp; Environmental Science position will meet the MQs for Earth Science, and will teach the breadth of the current curriculum. In the spirit of innovation, the position will collaborate with Kumeyaay Studies, Biology, and Engineering to help build a program that uses an inclusive curriculum emphasizing a balance of western and native science to educate and engage our community to the growing field of environmental jobs. The position will lead the department in efforts to modify curriculum to reflect the college's diverse population.</li> </ul> <p><b>2. Current status of position:</b></p> <p>No full-time faculty (Earth Sciences) since 2018.</p> <ul style="list-style-type: none"> <li>○ <input type="checkbox"/> Filling a replacement position included in the budget</li> <li>○ <input type="checkbox"/> Filling a restructured position included in the budget               <ul style="list-style-type: none"> <li>■ Has an Org Mod been approved? Yes <input type="checkbox"/> /No <input type="checkbox"/></li> <li>■ Org Mod approval date _____</li> </ul> </li> <li>○ <input checked="" type="checkbox"/> Filling a new position               <ul style="list-style-type: none"> <li>■ Has an Org Mod been approved? Yes <input type="checkbox"/> /No <input checked="" type="checkbox"/></li> <li>■ Org Mod approval date _____</li> </ul> </li> <li>○ <input type="checkbox"/> Other (please specify)</li> </ul> <p><b>3. Strategic Staffing Rationale:</b></p> <p>Please address at least one of the following items:</p> <ul style="list-style-type: none"> <li>a. <input checked="" type="checkbox"/> Critical threshold of instruction and support services This is a robust program that is growing and needs FT faculty support.</li> <li>b. <input type="checkbox"/> Legal mandate</li> <li>c. <input type="checkbox"/> Accreditation requirements</li> <li>d. <input type="checkbox"/> Health and safety priorities</li> <li>e. <input type="checkbox"/> Essential supervision</li> </ul>
		<p><b>4. Budget Impact – Please specify the following:</b></p> <ul style="list-style-type: none"> <li>○ Is position included in the current budget? Yes <input checked="" type="checkbox"/> /No <input type="checkbox"/></li> <li>○ Funding Source? Unrestricted <input checked="" type="checkbox"/> /Restricted <input type="checkbox"/></li> <li>○ Smartkey and Salary Object: 1426204</li> <li>○ Annual Salary at Step B: \$80,237 plus benefits</li> </ul>

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STRATEGIC HIRE REQUEST**

5/1/24

Date

Site	Position	Justification
<input type="checkbox"/> GC <input checked="" type="checkbox"/> CC <input type="checkbox"/> DS	Please include:  <b>Position Title:</b> Bus Serv Specialist  <b>Position #:</b> CL-00534  <b>FTE:</b> 1.0  <b>Department:</b> Administrative Services	<p><b>1. Key responsibilities of position:</b></p> <ul style="list-style-type: none"> <li>○ Provide budget information and support to the campus personnel. Maintain and review the college budget both restricted and unrestricted funds and process expenditure and budget transfers as necessary in accordance with board policy. Assist in preparation and prepare purchase requests. Review requests for accuracy and funding availability. Verify account balances, check classifications of purchases and verify departmental approvals.</li> </ul> <p><b>2. Current status of position:</b></p> <p>Filling a vacancy in the budget, last day is 4/5/24.</p> <ul style="list-style-type: none"> <li>○ <input checked="" type="checkbox"/> Filling a replacement position included in the budget</li> <li>○ <input type="checkbox"/> Filling a restructured position included in the budget               <ul style="list-style-type: none"> <li>■ Has an Org Mod been approved? Yes <input type="checkbox"/> /No <input type="checkbox"/></li> <li>■ Org Mod approval date _____</li> </ul> </li> <li>○ <input type="checkbox"/> Filling a new position               <ul style="list-style-type: none"> <li>■ Has an Org Mod been approved? Yes <input type="checkbox"/> /No <input type="checkbox"/></li> <li>■ Org Mod approval date _____</li> </ul> </li> <li>○ <input type="checkbox"/> Other (please specify)</li> </ul> <p><b>3. Strategic Staffing Rationale:</b></p> <p>Please address at least one of the following items:</p> <ul style="list-style-type: none"> <li>a. <input checked="" type="checkbox"/> Critical threshold of instruction and support services Position provides critical support for college wide business services functions.</li> <li>b. <input type="checkbox"/> Legal mandate</li> <li>c. <input type="checkbox"/> Accreditation requirements</li> <li>d. <input type="checkbox"/> Health and safety priorities</li> <li>e. <input type="checkbox"/> Essential supervision</li> </ul>
		<p><b>4. Budget Impact – Please specify the following:</b></p> <ul style="list-style-type: none"> <li>○ Is position included in the current budget? Yes <input checked="" type="checkbox"/> /No <input type="checkbox"/></li> <li>○ Funding Source? Unrestricted <input checked="" type="checkbox"/> /Restricted <input type="checkbox"/></li> <li>○ Smartkey and Salary Object: 1427502-2110</li> <li>○ Annual Salary at Step B: \$43,752 plus benefits</li> </ul>