

NOTES
Technology Operations Group (TOG)
November 3, 2022
Zoom: <https://us06web.zoom.us/j/99114627281>

Group Members

<input type="checkbox"/> Associate Vice Chancellor, Technology, Kerry Kilber Rebman	<input type="checkbox"/> GC Admissions & Records representative, Aaron Starck
<input type="checkbox"/> Director, Enterprise Systems, Pam Wright	<input type="checkbox"/> CC Admissions & Records representative, Greg Vega
<input type="checkbox"/> Director, Computer Services, Jerry Williamson	<input type="checkbox"/> GC Financial Aid Representative, Michael Copenhaver
<input type="checkbox"/> Director, Technical Services, Steve Abat	<input type="checkbox"/> CC Financial Aid Representative, Ray Reyes
<input type="checkbox"/> GC Director, Instructional Technology, Jacob Angelo	<input type="checkbox"/> GC Student Services/Counseling representative, Martha Clavelle
<input type="checkbox"/> CC Instructional Computing Facilities Supervisor, Bryan Cooper	<input type="checkbox"/> CC Student Services/Counseling representative, Brieanna Cuellar
<input type="checkbox"/> GC Instructional Design Technology Specialist, Dawn Heuft	<input type="checkbox"/> GC Library representative, Jessica Owens
<input type="checkbox"/> CC Instructional Design Technology Specialist, Amber Toland Perry	<input type="checkbox"/> CC Library representative, Matthew Chase
<input type="checkbox"/> GC Co-Chair, Technology Committee, Bryan Lam	
<input type="checkbox"/> CC Co-Chair, College Technology Committee, Steve Weinert	<input type="checkbox"/> Recorder, TBD
	<u>Resource Personnel</u>
	<input type="checkbox"/> Senior Director, Fiscal Services; Research representatives (district and/or college); Human Resources representatives; Facilities representatives (district and/or college); and other guests as needed <input type="checkbox"/> Mark Eres from Symplicity

Agenda

1. Welcome	
2. Additions/Deletions to Agenda	
3. Review Action Items from Last Meeting (5 mins)	
4. Handshake Request for Career Services, George Dowden & Charlene Alsbaugh (10 mins)	<p>Moves us off of College Central.... Creates a systems like Canvas for Careers. Does mass email blasts. Grossmont plans to implement as well. 7-8 weeks to implement. Have a year of support for implementing this in August. SSO info. August 2023. Full launch by next Fall. Bulk of work would fall on Career Services. Soft launch in spring. Hard launch for fall.</p> <p>https://support.joinhandshake.com/hc/en-gb/articles/4403844878487-Getting-Started-with-Handshake-Typical-Implementation-Timeline</p> <p>IT: Here is the article that highlights the IT Objectives during implementation in case you want an overview or want to send something over to your IT point of contact</p> <ul style="list-style-type: none"> • Student Data File Upload: Uploading Your First Student Data File, Importing Student Data • SSO Documentation - SSO Setup Guides: SAML Configuration & SSO Setup & Testing • Email Delivery: Unblocking Handshake Email (Includes IP addresses that need to be unblocked) • Student Sync: Automated Your Student Sync • Help Center -Searchable and has all of the documentation you need.
5. Nimbus Request – Grossmont Tutoring, Tate Hurvitz (10 mins)	<p>Scheduling, better interface for students. In-app messaging. Students can contact the tutors directly – like Facebook chat. This would help us minimize – professional and secure contact. Wayfinding – being offered in various areas now. Combining app and data analytics – operate with more efficiency. Right now they rely on the Google form – new system would automatically. It can send out a survey after the session. Is this the only thing it can do? It could be used by both colleges. There is value to the system without the SSO/integration. Could integrate with Canvas, etc. (need defined project – phase I, II...) Cost of WOnline – more or less or phasing it in out and at the same time. WOnline will continue – other depts. are using it. Integrating with Self-Service? Comparison to what Nimbus does versus what SARS does? Cuyamaca is expanding options with SARS in Counseling services. Cuyamaca? Timeline? Phased integration – start with the product without support and then long term have SSO and Canvas.</p>

	Get processes in place to avoid people putting in time – we need to – have a contact person or – they have to come here. TOG needs a form. How do we communicate that to folks. Need technology? Do a survey and list of
6. WA/SS Transition (10 mins)	Come and test – Dec 21 is going to be the rollover if you click on any button it will go. There will be communications with training, videos. Grading deadline is Dec 20. Make sure faculty submit their grades. COMMUNICATE TO VPs.
7. Intranets to Modern Campus (5 mins)	Just an FYI.
8. Formstack Status Update (5 mins)	
9. Status - Project Charter for Student Authentication Experience (5 mins)	No update
10. Review SSO Project List (5 mins)	Need to review and prioritize
11. Feedback on Service Request Process Pilot (5 mins)	Can we make this online? Move to MS Forms – Pam will work on that. It goes to an individual – it's Teams form.
12. Project Prioritization	
13. Other Business	Employee Directory – Brianna – what dept-
14. Next Meeting	December 1, 2022