# Zoom Al Companion

## Overview

Zoom AI Companion is an AI assistant that works across the Zoom platform. It delivers powerful, real-time capabilities to help users improve productivity and work together more effectively. When implemented, Zoom customers can expect to see AI Companion throughout the Zoom platform, with features currently available for Meetings, Team Chat, and Mail. This feature has several sub-features within it to support the other areas of the Zoom platform:

# 1. Al Companion for Meetings

- a. Asking in-meeting questions with the AI Companion
  - i. Quickly catch up and get clarity on what you missed during a meeting without interrupting it
- **b.** Using Meeting Summary with AI Companion
  - Generate a summary and action items of what was discussed in your meetings and share through email and Team Chat
- c. Using Smart Recording with AI Companion
  - Review cloud recordings faster through highlights, smart chapters, summaries, next steps, and more.

#### 2. Al Companion for Team Chat

- a. Using Thread Summary for Team Chat
  - i. Quickly summarize the content of long Team Chat threads.
- **b.** Using Team Chat Compose with AI Companion
  - i. Draft chat messages based on conversational context and what you want to say, as well as customize its tone and length.
- **3.** Al Companion for Mail and Calendar
  - a. Using Zoom Mail Email Compose with Zoom AI Companion
    - i. Compose and reply to emails faster with suggested content based on the email thread and what you want to say.
- **4.** Al Companion for Whiteboard
  - a. Using Whiteboard Content Generation with AI Companion



i. Generate ideas, refine and extend existing content, and add objects to a canvas.

Demo Video: <a href="https://youtu.be/Zm5DC-vxaYk">https://youtu.be/Zm5DC-vxaYk</a>

# For Consideration

- Zoom AI Companion is now included at no additional cost for customers with the paid services assigned to their Zoom user accounts. For example, Zoom AI Companion features for Meetings are available to users provisioned with paid Meetings services. However, for a customer with paid users only provisioned with Zoom Phone services, such as paid users without paid Zoom Meetings services, those users will get AI Companion features for Zoom Phone, but not for Meetings.
- 2. If you are a Zoom One paid user, you get AI Companion capabilities for all services included in your Zoom One license.
- 3. For customers with standalone Zoom Meetings, Zoom Phone, Zoom Revenue Accelerator, or Zoom Contact Center paid services, your paid users will also get, at no additional cost, AI Companion features for Zoom Team Chat.
- 4. Basic (free) users, including those in paid accounts, will not have access to AI Companion features.\* Upgrade to a paid account or license for access to these features.
- 5. Al Companion may not be available for select verticals and select regional customers.
- 6. \*Note: Basic (free) users may still have access to some AI Companion features such as for Zoom Team Chat Compose on an interim basis.
- 7. Feedback: end-users will clearly identify issues with this feature however it is possible we may see less engagement on a call and due to attendees relying on the AI-generated content of their meetings to get information rather than actively listening and participating.

## Zoom Feature Releases

A new feature will be enabled on our account called <u>Feature Release Controls</u> on **October 20, 2023**. This functionality was previously enabled for Zoom Enterprise Customers, but Zoom is now extending the availability to their EDU customer base. Feature Release Controls is a framework that allows Zoom account admins to manage the release of new features or products into their environment. Account admins can select a timeline they are comfortable with for evaluating newly released features based on their needs for testing functionality, security, and compliance that are required by organizational policy.

With Feature Release Controls, new features will now be released as "disabled and locked" for the period predefined by account admins instead of being automatically turned on upon release. Zoom is setting this period to 30 days by default, so if no other action is taken, new features will be enabled on our Zoom account after the 30-day default period. Feature Release Controls will be deployed to our account in a disabled state. This feature is intended solely to provide you with more visibility and additional options to manage features released to the Zoom product environment.



- Getting started with AI Companion
- Zoom AI Companion support